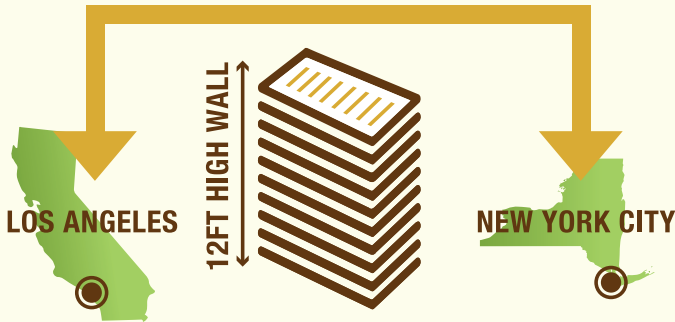


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# TIPS FOR A MORE SUSTAINABLE OFFICE

Reduce office energy use and costs with these green tips

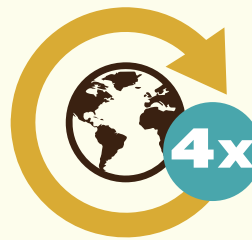


**ENOUGH PAPER IS THROWN AWAY YEARLY TO BUILD A 12-FOOT HIGH WALL FROM LOS ANGELES TO NEW YORK CITY**

Reduce printing, recycle paper, and encourage paper-free meetings



**US \$24M+**  
**AMOUNT BACARDI SPENDS ANNUALLY ON ENERGY USE**  
 Turn off your computers and monitors when not in use and enable your PC power management settings



**ENOUGH PLASTIC BOTTLES ARE THROWN AWAY YEARLY TO CIRCLE THE EARTH 4X**  
 Provide pitchers rather than bottled water for meetings

**STRAWS & STIRRERS RANK #5 OF ITEMS COLLECTED IN THE OCEAN**

Skip the straws at events, bars and restaurants



**500 YEARS LIFETIME OF A STYROFOAM CUP IN A LANDFILL**

Use reusable cups



**17,760 TONS AMOUNT OF CO<sub>2</sub> EMISSIONS FROM BACARDI TRAVEL**

Skip the trip and use Telepresence or Skype™



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